



WESTMINSTER
COLORADO

TO: The Mayor and Members of the City Council

DATE: September 15, 2021 *PLEASE NOTE THE EARLY START TIME OF 6:00 PM*

SUBJECT: City Council Study Session Agenda for September 20, 2021 at 6:00 PM

PREPARED BY: Donald M. Tripp, City Manager

Please Note: Study Sessions and Post City Council briefings are open to the public, and individuals are welcome to attend and observe. However, these briefings are not intended to be interactive with the audience, as this time is set aside for City Council to receive information, make inquiries, and provide Staff with policy direction. Looking ahead to Monday night's Study Session, the following schedule has been prepared:

A light dinner will be served in the Council Family Room - 5:30 P.M.

CITY COUNCIL REPORTS

1. Reports from Mayor (5 minutes)
2. Reports from City Councillors (10 minutes)

CITY MANAGER'S REPORT

PRESENTATIONS

1. City Council Retreat on the Proposed 2022 Budget

EXECUTIVE SESSION

1. Executive Session discussion of personnel matter (Presiding Judge's performance evaluation) pursuant to WMC Section 1-11-3(C)(1) and CRS 24-6-402(4)(f) - Verbal

INFORMATION ONLY ITEMS - None at this time

Items may come up between now and Monday night. City Council will be apprised of any changes to the Study Session meeting schedule.

Respectfully submitted,

Donald M. Tripp

Donald M. Tripp
City Manager

Persons needing an accommodation, such as an interpreter for another language, or who have an impairment that requires accommodation, must submit such a request to the City Clerk. Requests must be submitted no later than noon on the Thursday prior to the scheduled Council meeting to allow adequate time to make arrangements. Please call 303-658-2161/TTY711 or State Relay or write to cityclerk@cityofwestminster.us to make a reasonable accommodation request



Staff Report

City Council Study Session Meeting
September 20, 2021



Foster and maintain a beautiful, desirable, safe, and environmentally responsible City.



Cultivate a thriving, inclusive, and engaged community through access to opportunity and a resilient and diverse economy.



Provide visionary, effective, and collaborative government.



Advance the City's long-term sustainability to provide ongoing excellence in City services and a well-planned community that meets the needs of residents now and in the future.

Subject: City Council Retreat on the Proposed 2022 Budget

Prepared By: Chris Lindsey, Assistant City Manager

Recommended City Council Action:

Conduct the Budget Retreat on the Proposed 2022 Budget as outlined in the agenda.

Summary Statement:

- Development of the Proposed 2022 Budget has been completed.
- The proposed budget was made publicly available on the City's website on September 2, 2021 at <https://www.cityofwestminster.us/budget>.
- A Budget Retreat with City Council is scheduled for Monday, September 20, 2021, to review the Proposed 2022 Budget and allow City Council opportunity to provide feedback to Staff.

Fiscal Impact:

None identified.

Source of Funds:

Not applicable.

Policy Issue(s):

Does City Council wish to conduct a Budget Retreat as outlined in the agenda?

Alternative(s):

Do not conduct the retreat as planned. Staff does not recommend this option as the opportunity to focus on the Proposed 2022 Budget is limited. This session provides an opportunity for City Council to provide feedback and direction on the 2022 Budget.

Background Information:

Staff will be facilitating the 2022 Budget Retreat on Monday, September 20, 2021.

The agenda will include:

- Budget Process;
- Budget Themes;
- 2021 and 2022 Projections;
- Operations Budgets;
- Total Compensation and Staffing;
- Capital Projects;
- Community Requests;
- Water and Wastewater Utility; and
- Next Steps.

The Proposed 2022 Budget is available on the City's website.

Reviewing the 2022 Budget supports all of the City's Strategic Plan goals: foster and maintain a beautiful, desirable, safe, and environmentally responsible City; cultivate a thriving, inclusive, and engaged community through access to opportunity and a resilient and diverse economy; provide visionary, effective, and collaborative government; and advance the City's long-term sustainability to provide ongoing excellence in City services and a well-planned community that meets the needs of residents now and in the future.

Respectfully submitted,

Donald M. Tripp

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City Manager