

City of Westminster  
Capital Improvement Program  
Status Update for Ongoing Projects  
As of: 3/31/2018

## Contents

<a href="#">Aquatics Major Maintenance</a> .....	3
<a href="#">Bike Share Program</a> .....	3
<a href="#">City Facilities Parking Lot Maintenance Program</a> .....	4
<a href="#">City Park - Major Repair and Maintenance</a> .....	4
<a href="#">Community Enhancement Program (CEP)</a> .....	5
<a href="#">Fire Station Concrete/Asphalt Replacement Program</a> .....	5
<a href="#">Golf Course Improvements</a> .....	6
<a href="#">Greenbelt Drainage Improvements</a> .....	6
<a href="#">JD Edwards System Upgrade</a> .....	6
<a href="#">Microsoft Software Replacement</a> .....	7
<a href="#">Mobile Technologies/Applications</a> .....	7
<a href="#">New Street Light Program</a> .....	8
<a href="#">Open Space Repair and Maintenance</a> .....	8
<a href="#">Parks &amp; Recreation Facilities Major Maint. (FM)</a> .....	9
<a href="#">Parks Renovation Program</a> .....	9
<a href="#">Recreation Facility Improvements</a> .....	10
<a href="#">Trail Development &amp; Connectivity</a> .....	10
<a href="#">Westminster Sports Center</a> .....	11
<a href="#">ADA Compliance Assessment and Transition Plan</a> .....	12
<a href="#">Adams County Open Space Land Acquisition</a> .....	12
<a href="#">Arterial Roadway Rehabilitation and Improvements</a> .....	12
<a href="#">BDCWWTF Campus-Wide Major R&amp;R</a> .....	13
<a href="#">BO&amp;M Major Maintenance</a> .....	13
<a href="#">Big Dry Creek Facility R&amp;R</a> .....	14
<a href="#">Big Dry Creek Stabilization</a> .....	14
<a href="#">Bridge/Pedestrian Railing Repainting Project</a> .....	15
<a href="#">Business Development Assistance</a> <b>New!</b> .....	15
<a href="#">CWSP - Water Supply Development</a> .....	15
<a href="#">Cash-In-Lieu for Park Acquisition and/or Open Spac</a> .....	16
<a href="#">City Facility Parking Lot Major Rehabilitation</a> .....	16
<a href="#">City Hall Furniture Replacement</a> .....	17
<a href="#">City-Wide Open Cut Sewer Repairs</a> .....	17
<a href="#">Community Development Block Grant</a> .....	17
<a href="#">Computer-Aided Dispatch/Report Management Upgrades</a> ....	18
<a href="#">Concrete Repair/Replacement</a> .....	18
<a href="#">Facelift Program</a> .....	19
<a href="#">Facility and Infrastructure Stewardship</a> .....	19
<a href="#">Fire - Information Technology and Radio Upgrades</a> .....	19
<a href="#">Fire Station Major Modifications</a> .....	20
<a href="#">Geographic Information System</a> .....	20
<a href="#">Historic Structures Maintenance (BO&amp;M)</a> .....	21
<a href="#">Jessica Ridgeway Park Maintenance</a> <b>Close</b> .....	21
<a href="#">Laserfiche Upgrades</a> .....	22
<a href="#">Legacy Ridge Capital Projects (FM)</a> .....	22
<a href="#">Libraries Repair and Maintenance</a> .....	22
<a href="#">Library Master Plan Implementation</a> .....	23
<a href="#">Major Concrete Replacement Program</a> .....	23

<a href="#">Median Rehabilitation (Minor Median Maintenance)</a>	<a href="#">24</a>
<a href="#">Metzger Farm</a>	<a href="#">24</a>
<a href="#">Misc Community Development Construction Projects</a>	<a href="#">24</a>
<a href="#">Miscellaneous Stormwater Drainage Improvements</a>	<a href="#">25</a>
<a href="#">Municipal Court Security and Building Upgrades</a>	<a href="#">25</a>
<a href="#">Municipal Service Center Gasoline Recovery Remediation</a>	<a href="#">26</a>
<a href="#">New Art Participation</a>	<a href="#">26</a>
<a href="#">New Bicycle Facilities</a>	<a href="#">27</a>
<a href="#">New Development Participation</a>	<a href="#">27</a>
<a href="#">On-Going Water Treatment Facilities R&amp;R</a>	<a href="#">28</a>
<a href="#">Ongoing City-Wide Lift Stations R&amp;R</a>	<a href="#">28</a>
<a href="#">Park Operations Facilities Repair and Maintenance</a>	<a href="#">29</a>
<a href="#">Park-It Account for Wastewater R&amp;R</a>	<a href="#">29</a>
<a href="#">Park-It Account for Water R&amp;R</a>	<a href="#">29</a>
<a href="#">Poured In Place Rubber (PIP) Playground Surfacing</a>	<a href="#">30</a>
<a href="#">Public Art Maintenance and Historic Preservation</a>	<a href="#">30</a>
<a href="#">Public Safety Center - Building Infrastructure</a>	<a href="#">31</a>
<a href="#">Public Safety Center Carpet Replacement</a>	<a href="#">31</a>
<a href="#">Public Safety Facilities Major Maintenance (FM)</a>	<a href="#">31</a>
<a href="#">Public Safety Facility Energy Projects (FM)</a>	<a href="#">32</a>
<a href="#">Pump Station Improvements</a>	<a href="#">32</a>
<a href="#">Railroad Crossing Surface Replacement Program</a>	<a href="#">33</a>
<a href="#">Real Estate/Economic Development Strategic Fund</a>	<a href="#">33</a>
<a href="#">Reclaimed Facility R&amp;R</a>	<a href="#">34</a>
<a href="#">Reclaimed Water Distribution System R&amp;R</a>	<a href="#">34</a>
<a href="#">Reclaimed Water Treatment Facility Major R&amp;R</a>	<a href="#">34</a>
<a href="#">Recreation Facilities Major Maintenance - Energy</a>	<a href="#">35</a>
<a href="#">Sidewalk Connections</a>	<a href="#">35</a>
<a href="#">Small Business Assistance Program (Capital Grants)</a>	<a href="#">36</a>
<a href="#">South Westminster Revitalization</a>	<a href="#">36</a>
<a href="#">Standley Lake Regional Park Improvements</a>	<a href="#">37</a>
<a href="#">Traffic Signal System Improvements</a>	<a href="#">37</a>
<a href="#">Tree Mitigation</a>	<a href="#">37</a>
<a href="#">Underground Utility Lines</a>	<a href="#">38</a>
<a href="#">Utility Facilities Parking Lot Maintenance Program</a>	<a href="#">38</a>
<a href="#">WURP City Participation</a>	<a href="#">39</a>
<a href="#">Walnut Creek Capital Projects (FM)</a>	<a href="#">39</a>
<a href="#">Wastewater Ops Collection R&amp;R</a>	<a href="#">40</a>
<a href="#">Wastewater Quality Lab R&amp;R</a>	<a href="#">40</a>
<a href="#">Water Pressure Zone Improvements</a>	<a href="#">40</a>
<a href="#">Water Quality Lab R&amp;R</a>	<a href="#">41</a>
<a href="#">Water Resources R&amp;R</a>	<a href="#">41</a>
<a href="#">Water Treatment Chlorine Storage Tanks R&amp;R</a>	<a href="#">42</a>

## Aquatics Major Maintenance

General Capital Improve Fund

**Budget:** 128,954.00    **Actual:** 10,820.49

This project provides dedicated funds for major repair and replacement of aquatics equipment at the City's pools. This equipment includes pool pumps, motors, heat exchangers, boilers and ozone equipment. The City operates indoor pools at City Park Recreation Center and at Swim and Fitness Recreation Center. The City operates an outdoor pool at Countryside.

**Status:** 3/31/2018    City Park Rec. Center-  
Performed repairs on the pool water ozone system.  
Replaced impellers on the circulation pumps.

Swim and Fitness Center-  
Replaced motor and bearings on the pool area air handler.  
Replaced impeller on the circulation pumps.

**Identified Resources:**                      City Project                      Grucelski, Brian A.  
Manager

## Bike Share Program

General Capital Improve Fund

**Budget:** 30,000.00    **Actual:** 0.00

This project funds maintenance, management, and implementation of the City of Westminster's bike share program in partnership with business sponsors and the City's bike share service provider.

**Status:** 3/31/2018    The City is working with Zagster to move forward with the implementation of a station & dock-less bike share program under PACE, a subsidiary of Zagster, beginning July 1, 2018. This new model will allow for additional bikes to be deployed through out the city without the need for additional resources or investments in station infrastructure. Staff is working with Commuting Solutions to deploy a regional system as well that will likely include Broomfield, Superior, Louisville, and Longmont.

**Identified Resources:**                      Contractor                      Zagster  
City Project                      Cutler, Justin D  
Manager

## City Facilities Parking Lot Maintenance Program

General Capital Improve Fund

**Budget:** 176,618.00 **Actual:** 0.00

This ongoing project provides for contractual crack sealing, resurfacing, sealcoating and concrete replacement as required at 100 municipal parking lot sites.

**Status:** 3/31/2018 City Council Authorized a contract with Silva Construction, Inc. for the replacement of deteriorated curb, gutters and sidewalks in 11 City Facilities. A contract amendment with PLM Asphalt and Concrete was entered into for the crack sealing of 11 facilities and the seal coating of 10 facilities. This project is slated to begin in June of 2018 and be completed by October 2018.

### Identified Resources:

Contractor	PLM Asphalt & Concrete
Contractor	Silva Construction Inc
City Project Manager	Cinkosky, Barbara Kay

## City Park - Major Repair and Maintenance

General Capital Improve Fund

**Budget:** 43,739.00 **Actual:** 0.00

This ongoing project was created to better identify and track funding associated with major repair and replacement needs at the City Park complex. This project provides funding for needs with the City Park grounds (athletic fields, parkland, etc.) and for facility needs (City Park Recreation Center and City Park Fitness Center). Funding for this project comes from both the Conservation Trust and General Capital Improvement Funds.

**Status:** 3/31/2018 Project funds were used to replace the sod at Christopher fields since the last status update.

### Identified Resources:

Contractor	Tatonka Contractors Ltd.
City Project Manager	Ramsey, Blake A
Vendor	Musco Sports Lighting, LLC

## Community Enhancement Program (CEP)

General Capital Improve Fund

**Budget:** 4,796,268.00 **Actual:** 384,045.02

These funds provide for a variety of projects throughout the Westminster community. Project accounts include Travel ways, City Amenities, Neighborhood Enhancements, Contractual Maintenance, General Maintenance and Staffing. Project types can include gateways, medians, rights-of-way, street improvements, bridges, public art and lighting.

**Status:** 3/31/2018 Community Enhancement Program (CEP) funds are used for a variety of projects throughout the City. Examples of current projects funded by CEP include:  
-US 36 ROW landscape-This project was started in late 2017 and is currently under warranty for 2018.  
-Center Park-This 2.6 acre park will be sodded as an interim phase until the park construction takes place. Consultant selection of the design and construction documents for the Center Park is anticipated to occur in late 2018.  
-Greenhouse-A portion of CEP funds has been identified to purchase the structures for the greenhouse expansion. Construction is anticipated in 2018.  
-Big Dry Creek Trail- A portion of funding will be used for converting BDC trail crusher fines to concrete. This project is currently underway and should be completed by 3rd quarter of 2018. This project also received an Adams County Grant.

### Identified Resources:

Contractor	CoCal Landscape	CoCal Landscape
Contractor	AJI Irrigation Co	AJI Landscape
City Project Manager	Johnson, Lance J	
City Project Manager	Piper, Kathryn R	

## Fire Station Concrete/Asphalt Replacement Program

General Capital Improve Fund

**Budget:** 8,374.00 **Actual:** 0.00

This project provides funding for replacement of deteriorated concrete curb, gutter and sidewalk, along with asphalt paving adjacent to the six fire stations.

**Status:** 3/31/2018 No notable activity to report as no additional funding was allocated to this project.

### Identified Resources:

City Project Manager	Work, William C
----------------------	-----------------

## Golf Course Improvements

General Capital Improve Fund

**Budget:** 137,629.00 **Actual:** 6,670.20

These project funds are for capital projects at the City's two golf courses, Legacy Ridge and Walnut Creek.

**Status:** 3/31/2018 Legacy Ridge Golf Course - Drinking fountain and audio visual upgraded in banquet rooms.

**Identified Resources:** City Project Manager Johnson, Lance J

## Greenbelt Drainage Improvements

General Capital Improve Fund

**Budget:** 75,115.00 **Actual:** 842.50

This project provides funding for improvements along greenbelts and drainage ways. These improvements may be caused by flooding or mandates for wetland mitigation/monitoring. This project also funds improvements to ditches that convey raw water to ponds and environmental repair to areas damaged by prairie dog colonies (including removal and re-seeding).

**Status:** 3/31/2018 No notable activity to report for this project since the last status update report.

**Identified Resources:** City Project Manager Johnson, Lance J

## JD Edwards System Upgrade

Water Fund

**Budget:** 477,172.00 **Actual:** 0.00

This project provides for ongoing JD Edwards EnterpriseOne ERP application upgrades and enhancements, and is necessary to maintain and improve the City's ability to effectively use JD Edwards for the foreseeable future. Funding for this project comes from both the Water and the General Capital Improvement Funds.

**Status:** 3/31/2018 The City is in negotiations with a vendor to upgrade the JD Edwards EnterpriseOne Enterprise Resource

Planning application from 9.1 to 9.2 this summer. The City is purchasing Microsoft Power BI licenses for one year to test the efficacy of using the tool for data analytics in conjunction with Preferred Strategies who provides data sets that work with JDE.

*Identified Resources:*

Consultant	DLT Solutions, Inc (Oracle Sol
City Project	Bilhanan, Anuleka
Manager	
City Project	Garlick, Larry Scott
Manager	
Vendor	Oracle JD Edwards-ACA Software

## Microsoft Software Replacement

Water Fund

**Budget:** 861,742.00 **Actual:** 0.00

This project provides for future Microsoft Exchange, SharePoint and Office application upgrades. The project is necessary to ensure feature updates, security enhancements, patches and technical support remain current for these applications. Funding for this project comes from both the Water and General Capital Improvement Funds.

*Status:* 3/31/2018 IT staff will continue to monitor the office landscape for changes that might make transition to an online service possible for future use.

*Identified Resources:*

City Project	Rope, Scott M
Manager	
Vendor	Microsoft Corporation

## Mobile Technologies/Applications

Water Fund

**Budget:** 143,499.00 **Actual:** 20,224.73

In 2014, Information Technology (IT) Staff conducted a comprehensive, City-wide study to gauge interest and evaluate opportunities for mobile technologies. In meetings with division managers from all departments, IT Staff identified an initial 67 internal and external (customer) facing mobile applications that have the potential to enhance services, improve operational efficiencies and productivity, and reduce cost. IT prepared a full documented strategic plan outlining goals, current state of mobile technology in the City, network infrastructure to support mobile, skills inventory, support requirements, development methodologies, hardware and security. This project will start funding at implementation of that strategic plan.

*Status:* 3/31/2018 The Standley Lake Rangers Management System, is scheduled to go live on or around April 25, 2018. This includes full deployment of the custom-built, native iOS mobile application for Park Rangers, the web-based applications for system administration, the data services and dedicated mobile devices.

Ongoing training on technologies for native and hybrid mobile-centric applications and services is being provided to software development staff.

Staff is continuing to research, develop and refine the technologies being used to modernize existing applications for mobile device access, develop mobile services for existing systems and produce new native and hybrid mobile apps and services.

On-premise and cloud services are continuing to be developed in support of mobile applications for internal and external users.

Development is soon to begin on a standardized base platform to support rapid development of native iOS applications for the city.

*Identified Resources:*

Contractor  
City Project  
Manager

Citygovapp Inc.  
Land, Randy A

Software Developer

## New Street Light Program

General Capital Improve Fund

**Budget:** 29,458.00 **Actual:** 0.00

This ongoing project provides funding for the installation of individual street lights in warranted locations usually as requested by residents or neighborhoods. New street lights are installed throughout the City, primarily in south Westminster.

*Status:* 3/31/2018 The Community Development Department (CD) is working with Xcel Energy for installation of new street lights from the list of 16 requests. Based on the estimates from Xcel, CD will determine the number of lights that will be installed in 2018 based on budget. It is anticipated that two new lights will be installed.

*Identified Resources:*

Contractor  
City Project  
Manager

Xcel Energy  
Klein, Heath William

## Open Space Repair and Maintenance

General Capital Improve Fund

**Budget:** 597,710.00 **Actual:** 34,060.00

This project will provide for an ongoing repair and maintenance program for the City's open space properties. Historically, a majority of funding for the open space program has been dedicated to land acquisitions. As the City reaches its open space preservation goal, resource allocation is being shifted to reflect a proactive repair and maintenance program.



**Status:** 3/31/2018 Project funds were used for hazard tree mitigation along trails and homes and noxious weed control services in both Jefferson and Adams Counties in the first quarter of 2018. It is anticipated that a large portion of project funds will be used during the second quarter on trail repair and fencing projects in the open space system.

**Identified Resources:** City Project Manager Larsen, Rodney M

### Parks & Recreation Facilities Major Maint. (FM)

General Capital Improve Fund

**Budget:** 2,336,444.00 **Actual:** 19,722.38

This project provides funds for timely repairs and maintenance of all recreation facilities and is administered by the Facilities Maintenance Division (FM). Priority projects will focus on needs identified through the Bornengineering facility needs assessment study.

**Status:** 3/31/2018 The MAC- Performed major repairs to the movable wall divider.

**Identified Resources:** City Project Manager Grucelski, Brian A.

### Parks Renovation Program

Conservation Trust Fund

**Budget:** 619,529.00 **Actual:** 18,291.83

This program funds improvement projects that are needed to update the safety and quality of Westminster parks.

**Status:** 3/31/2018 Cobblestone Park- aerator repair performed.  
City Park-plaza and fountain work performed.  
Promenade-terrace fountain repairs, irrigation control upgrades, miscellaneous playground repairs.  
Tepper Fields- dugout roof replacements

**Identified Resources:** City Project Manager Johnson, Lance J

## Recreation Facility Improvements

General Capital Improve Fund

**Budget:** 113,113.00 **Actual:** 3,040.00

This project funds projects at various recreation facilities to enhance guest experiences. Types of projects include replacements and upgrades to aquatics, weight rooms, cardiovascular equipment, etc.

**Status:** 3/31/2018 Staff recently completed the solicitation process for new weight equipment. This has been scheduled for the City Council Meeting on April 23rd. Staff has completed the solicitation process for the purchase of replacement tables and chairs for West View Recreation Center. Staff is working on the bid process for the replacement of lobby furniture for the lower lobby of City Park Recreation Center, and the MAC.

**Identified Resources:** City Project Manager Cutler, Justin D

## Trail Development & Connectivity

General Capital Improve Fund

**Budget:** 1,677,867.00 **Actual:** 42,927.50

This project will complete trail connections and/or improve trail surfaces, including bridges and culverts where applicable, throughout the City and within Adams County.

**Status:** 3/31/2018 Foresight West Surveying has nearly completed surveying for the England Park Corridor. Solar Valley has nearly completed demolishing the structures on the Egging property, included environmental abatement by Strategic Environmental Management.

**Identified Resources:**

Consultant	ERO Resources Corporation	Westy Hills Env. Assessment
Consultant	Alta Planning + Design	Wayfinding Design Package
Consultant	Foresight West Surveying, Inc	I-25 Trail Design
Engineering	United Civil Design Group LLC	
City Project Manager	Ankeney, Nicole Marie	
City Project Manager	Larsen, Rodney M	
Vendor	Solar Valley, LLC	

*Construction Change Order Reporting:*

Overall, a total of \$3090 construction change orders have been processed for the Egging Demolition project with Solar Valley, LLC; the total amount of all construction change orders is \$3090 to date. All of these change orders are within the scope of the project, do not require Council action for approval pursuant to WMC and were only necessary due to the discovery of a second septic tank, which had to be removed and properly disposed.

**Westminster Sports Center**

General Capital Improve Fund

**Budget:** 22,154.00    **Actual:** 0.00

This project will fund major capital needs associated with the Westminster Sports Center.

*Status:*    3/31/2018    New scoreboards have been installed.  
New exterior lighting has been installed.  
New tables & chairs have been ordered for the Community Room.

*Identified Resources:*                      City Project                      Giedraitis, Barbara Ellen  
Manager

## ADA Compliance Assessment and Transition Plan

General Capital Improve Fund

**Budget:** 184,238.00 **Actual:** 4,288.75

Funding for this project supports consulting and project implementation for ADA related items. Modifications include ADA projects across several departments and divisions including Park, Streets, Building Operations & Maintenance, Police, Community Development, and Human Resources. Once initial planning is complete and projects identified through the transition plan, individual projects are expected to be funded by each department and division.

*Status:* 3/31/2018 The audit of existing facility ADA compliance is currently underway.

*Identified Resources:* Contractor Alfred Benesch & Company  
City Project Ochtera, Thomas Christopher  
Manager

## Adams County Open Space Land Acquisition

General Capital Improve Fund

**Budget:** 276,185.00 **Actual:** 0.00

Adams County Open Space Land Acquisition - The project funds will be utilized for the acquisition of additional open space lands in Westminster. The funds are a portion of the open space sales tax revenue received from Adams County from the 2001 voter-approved tax.

*Status:* 3/31/2018 No notable activity to report since the last status update.

*Identified Resources:* City Project Ankeney, Nicole Marie  
Manager

## Arterial Roadway Rehabilitation and Improvements

General Capital Improve Fund

**Budget:** 2,068,105.00 **Actual:** 0.00

This project supplements arterial street maintenance in the operating budget. Project funds will be used for improvements to existing pavement on major arterials to extend the life of the pavement and to offset repair costs. In addition to various resurfacing strategies, improvements include crack sealing, concrete replacement, re-striping of lane lines and new pavement marking installations.

**Status:** 3/31/2018 City council authorized a contract with Silva Construction, Inc. for the 2018 Concrete Replacement Project and a contract amendment was signed with Martin Marietta Materials, Inc. for the 2018 Asphalt Rehabilitation Project. The concrete project is slated to begin in April 2018 and the asphalt project is scheduled for July of 2018.

**Identified Resources:**

Contractor	Martin Marietta Materials, Inc
Contractor	Silva Construction Inc
City Project Manager	Muehlemeyer, Kurt L

## BDCWWTF Campus-Wide Major R&R

Wastewater Fund

**Budget: 456,052.00 Actual: 0.00**

The Big Dry Creek Wastewater Treatment Facility (BDCWWTF) is in need of various repairs and replacement of assets as part of its normal operational life. Portions of the Big Dry Creek Wastewater Treatment Facility were constructed in the early 1970's and 1980's and have reached the end of their useful life. Ongoing repair and replacement is necessary to maintain the functionality of the plant and reduce excessive maintenance costs and emergency repairs

**Status:** 3/31/2018 No activity to report for the current reporting period. In January, City Council authorized the transfer of \$563,948 from this project to the Big Dry Creek Wastewater Treatment Facility Digester R&R project, and \$2,765,000 from this project to the Big Dry Creek Wastewater Biosolids & Dewatering Improvements project.

**Identified Resources:**

Engineering	Hdr Engineering, Inc.
City Project Manager	Brugler, Kent Webster

## BO&M Major Maintenance

General Capital Improve Fund

**Budget: 892,312.00 Actual: 14,484.94**

This project is for major maintenance projects throughout City facilities. These projects are considered one-time major maintenance items such as roof and glass replacement and minor equipment changes. \$250,000 of the total project is set aside as an "emergency reserve" for major, unanticipated needs.

**Status:** 3/31/2018

- City Hall-  
Add card reader to wellness room door.
- Municipal Court-  
Replaced hand railing at west entrance.
- Municipal Services Center-

Replaced chemical resistant heater in paint storage area.

*Identified Resources:* City Project Manager Grucelski, Brian A.

## Big Dry Creek Facility R&R

Wastewater Fund

**Budget: 110,733.00 Actual: 38,100.00**

The Big Dry Creek Wastewater Treatment Facility is in need of various repairs and replacement of assets as part of its normal operational life. Portions of the Big Dry Creek Wastewater Treatment Facility were constructed in the early 1970's and 1980's and have reached the end of their useful life. Ongoing repair and replacement is necessary to maintain the functionality of the plant and reduce excessive maintenance costs and emergency repairs.

*Status:* 3/31/2018 Staff replaced security cameras throughout the facility and the project should wrap up in late April. Staff replaced digester building sludge grinders for in November.

*Identified Resources:* Engineering City Project Manager Hdr Engineering, Inc. Woodard, Timothy T

## Big Dry Creek Stabilization

Storm Drainage

**Budget: 662,000.00 Actual: 175,000.00**

This project lays out a long term plan to repair and improve all of Big Dry Creek from Standley Lake to I-25. The long term plan will break down and prioritize the creek into segments that can be repaired and improved each year as budget is available and Council approves.

*Status:* 3/31/2018 No notable activity to report since the last status update. However, a payment to the Urban Drainage and Flood Control District was issued in connection with the project.

*Identified Resources:* City Project Manager Hawthorn, Andrew  
Partner Agency Urban Drainage & Flood Control

## Bridge/Pedestrian Railing Repainting Project

General Capital Improve Fund

**Budget:** 1,716,986.00 **Actual:** 0.00

This project is for repainting railings along bridges, drainage ways and right of way walkways throughout the City. Staff has identified 11 bridge locations with railings and fencing over state highways and railroad overpasses throughout the City.

**Status:** 3/31/2018 City Council awarded a contract to Southern Road & Bridge LLC. on December 11, 2017 for the 2018 Bridge Pedestrian Railing Paint Project. This project will repair deteriorated guard rail and fencing as well as clean and re-paint all existing architectural enhancements on the Westminster Boulevard bridges over US 36 and over Big Dry Creek. This project is slated to begin on April 1st, 2018.

**Identified Resources:**

Contractor	Southern Road & Bridge, LLC
City Project Manager	Cinkosky, Barbara Kay

## Business Development Assistance **New!**

General Capital Improve Fund

**Budget:** 0.00 **Actual:** 0.00

The purpose of this project is to attract and support businesses that align with the vision for the Westminster Station area and the strategic objective of encouraging economic resilience through innovative initiatives, entrepreneurship, and small business incubation.

**Status:** 3/31/2018 This is a new project and while no budget is reflected in this report, City Council authorized the reallocation of \$50,000 to this project from the former Innovation Pavilion project after the date of this report. The plan is to utilize these funds in connection with the work to incentivize these types of businesses in the Westminster Station area, specifically to cost share on tenant improvements.

**Identified Resources:**

City Project Manager	Grafton, Jennifer R
----------------------	---------------------

## CWSP - Water Supply Development

Water Fund

**Budget:** 2,930,614.00 **Actual:** 254,799.40

The purpose of the Comprehensive Water Supply Plan (CWSP) - Water Supply Development Project is to develop water supply to meet future water demand of the City at build-out. This includes purchasing additional water rights, expanding the reclaimed system, developing a non-potable water system for the southern portion of Westminster, optimizing the raw water system and increasing water conservation efforts.

**Status:** 3/31/2018 Final form for a purchase and sale agreement along with associated dry-up covenant has been finalized through the City Attorney's Office and the Finance Department. The closing the shares in the Farmers Reservoir and Irrigation Company in the amount of \$250,000 is expected in late April.

**Identified Resources:** City Project Manager Borgers, Sarah Elizabeth

### Cash-In-Lieu for Park Acquisition and/or Open Spac

General Capital Improve Fund

**Budget:** 159,940.00 **Actual:** 0.00

These are funds collected from private developers in lieu of land dedications for park and open space areas. These funds may be utilized for either park or open space acquisitions.

**Status:** 3/31/2018 No activity to report since the last status update. Funds are being held for potential opportunities in the future.

**Identified Resources:** City Project Manager Lindsey, Christopher Matthew

### City Facility Parking Lot Major Rehabilitation

General Capital Improve Fund

**Budget:** 201,906.00 **Actual:** 0.00

This ongoing project funds the overlay or reconstruction of 27 City facility parking lots.

**Status:** 3/31/2018 City Council authorized a contract with Silva Construction, Inc. and a contract amendment was entered into with PLM Asphalt and Concrete for the replacement of deteriorated concrete and an HMA overlay of two City Facilities. This project is slated to begin July 2018 and end by October of 2018.

**Identified Resources:** Contractor Contractor City Project Manager Silva Construction Inc PLM Asphalt & Concrete Muehlemeyer, Kurt L



## City Hall Furniture Replacement

General Capital Improve Fund

**Budget:** 13,072.00 **Actual:** 0.00

This project will start the process of replacing existing cubicle furniture at City Hall. The current cubicle system was acquired in 1988 and this project will address cubicle product availability and appearance concerns.

**Status:** 3/31/2018 Minimal expenses were booked to this project during the reporting period. Expenses were related to replacing existing furniture in City Hall.

**Identified Resources:** City Project Manager Lindsey, Christopher Matthew

## City-Wide Open Cut Sewer Repairs

Wastewater Fund

**Budget:** 990,000.00 **Actual:** 60,485.14

This ongoing project is for the replacement of high priority sections of sewer collection system piping that have reached the end of their economic life and are problematic due to frequent clogging, grease build up, backups or hydraulic restrictions. Repairs are also prioritized as determined through the City's inspection program or coordination with other City sewer, street rehabilitation or development projects. Open cut replacement of sanitary sewers is used where less invasive trenchless technology methods are not possible. The focus of this project is repairs on approximately 2,100 linear feet of existing pipe in residential areas throughout southeast Westminster. The project also includes approximately 300 feet of new sewer along La Place Court to transition houses currently using septic tanks to City sewer service.

**Status:** 3/31/2018 New sewers were installed along LaPlace Court in conjunction with construction work being executed for the Pressure Zone 3 Expansion project. That work is complete and successfully placed into service. Home owners adjacent to the project will decommission their septic systems on their preferred timelines. The portion of project focused on repairs of approximately 2,100 linear feet of existing pipe in residential areas throughout southeast Westminster will be combined with the 2019/20 budget process and be launched in 2019.

**Identified Resources:** Contractor City Project Manager Brannan Construction Co. Walsh, Andy

## Community Development Block Grant

CDBG Fund

**Budget:** 818,112.00 **Actual:** 37,770.80

This is a federal program, Community Development Block Grant, administered through the Department of Housing and Urban Development.

**Status:** 3/31/2018 Phase II (final phase) of the Bradburn Blvd. streetscape improvements, which are limited to street lighting, is under contract for installation in 2018. No additional projects are planned for the 2018 Action Plan. The 2018 allocation will be budgeted to provide for administrative costs associated with CDBG, ongoing funding of the Emergency and Essential Home Repair program that is administered by Jefferson County, and a payment towards the Section 108 loan.

**Identified Resources:**

Contractor	PLM Asphalt & Concrete
Contractor	Keene Concrete, Inc
Contractor	W.L. Contractors Inc.
Contractor	Technology Constructors, Inc
City Project Manager	Grafton, Jennifer R

## Computer-Aided Dispatch/Report Management Upgrades

General Capital Improve Fund

**Budget: 590,000.00 Actual: 0.00**

This project funds upgrades on a two to four year basis for Public Safety computer applications (computer-aided dispatch, records management, ILeads, and Imobile) to insure ongoing product support and enhancements. The City of Westminster has made a significant investment in application software to provide public safety services and records management tools for employees. These software products require upgrades to acquire new features and to guarantee ongoing vendor support.

**Status:** 3/31/2018 No activity to report as funding is being accumulated for use in a future year.

**Identified Resources:**

City Project Manager	Zukas, Carmen Elizabeth
----------------------	-------------------------

## Concrete Repair/Replacement

General Capital Improve Fund

**Budget: 48,612.00 Actual: 0.00**

This project funds minor concrete repairs throughout the entire park system through an annual maintenance program.

**Status:** 3/31/2018 No notable activity to report since the last status update.

*Identified Resources:*

City Project  
Manager

Johnson, Lance J

### Facelift Program

General Capital Improve Fund

**Budget: 21,958.00 Actual: 0.00**

This program provides matching grants to qualifying commercial properties and/or businesses to improve the aesthetic appearance of the site and/or buildings. The grant is provided on a one-for-one dollar basis and can be used for landscaping, painting, awnings and signage for facade improvements.

*Status:* 3/31/2018 No notable activity to report since the last status update.

*Identified Resources:*

City Project  
Manager

Troller, Stephanie Maree

### Facility and Infrastructure Stewardship

General Capital Improve Fund

**Budget: 67,798.00 Actual: 0.00**

As a component of the Building Operations and Maintenance (BO&M) Major Maintenance CIP program, this project account will fund, when appropriate, all or part of the incremental cost for utilizing higher efficiency equipment or design in certain projects when a Life Cycle Cost Analysis shows long term savings to the City. The fund can only cover the cost of the upgrade, not the cost of the capital improvement itself.

*Status:* 3/31/2018 No activity to report from the last status update.

*Identified Resources:*

City Project  
Manager

Ochtera, Thomas Christopher

### Fire - Information Technology and Radio Upgrades

General Capital Improve Fund

**Budget: 6,941.00 Actual: 0.00**

This ongoing project funds information technology and radio communication needs at various fire stations.

**Status:** 3/31/2018 No activity to report since the last status update.

**Identified Resources:** City Project Manager Work, William C

## Fire Station Major Modifications

General Capital Improve Fund

**Budget:** 47,021.00 **Actual:** 0.00

This ongoing project will fund necessary modifications that fall outside of the purview of Facilities Maintenance. This project covers all six fire stations, the training tower and the storage facility (Former Station #2).

**Status:** 3/31/2018 In the months of October and November of 2017, the following projects were completed:

- Purchase and installation of new range/ovens at Fire Stations 3 and 6 and purchase of installation parts.
- Purchase and installation of bunker gear lockers at all six Fire Stations.
- Purchase, Installation, and Labor for the replacement of the security door locking systems at all six of the Fire Stations (the lock replacement project is a separate project, but is listed here as the invoice expenditures posted to this project in 2017. As the 2017 fiscal year is closed in the accounting system, staff may request a budget adjustment to move the unspent budget within the lock project into this project to restore the funding for this project).

This is an on-going project that covers all six fire stations, the training tower and the storage facility (Former Station #2).

**Identified Resources:** City Project Manager Work, William C

## Geographic Information System

General Capital Improve Fund

**Budget:** 72,397.00 **Actual:** 12,974.00

The GIS is the central repository for geographic data, mapping and spatial analysis. This program supports planning public safety, record keeping and maintenance activities throughout the City. The Capital Improvement Program provides funding for specific data, training and application development funding for this program.

**Status:** 3/31/2018 Since the last status update, this project funded ongoing regional data and aerial imagery services for operations across the City. Additional services provided by Nearmap were also acquired which provide higher resolution imagery and more frequent & current updates to that imagery.

*Identified Resources:*

City Project Manager	Murray, David D
City Project Manager	Loseman, David W
Partner Agency	DRCOG
Vendor	Nearmap US, Inc

### Historic Structures Maintenance (BO&M)

General Capital Improve Fund

**Budget: 156,475.00 Actual: 0.00**

This project will fund the assessment and rehabilitation of historic structures owned by the City. The needs are typically related to upgrades, reconstruction, and stabilization of existing city-owned historic structures on Open Space. Due to their historic nature, special consultants and contractors may be required to maintain them.

*Status:* 3/31/2018 No notable activity to report.

*Identified Resources:*

City Project Manager	Grucelski, Brian A.
----------------------	---------------------

### Jessica Ridgeway Park Maintenance **Close**

General Capital Improve Fund

**Budget: 0.00 Actual: 0.00**

Used for maintenance of Jessica Ridgeway Park. Maintenance includes items such as replacing playground in safe and working order, keeping the safety surface to required fall height, repairing irrigation, and replacing plant material. There is no time limit for funds to be used.

*Status:* 3/31/2018 The funds in this account were donated for maintenance only. Park Staff used the remaining funds in 2017 for repainting the joke circle and repairing the lighting for the butterfly sculpture. No additional donations are anticipated at this time, so this project account is scheduled to be closed.

*Identified Resources:*

City Project Manager	Piper, Kathryn R
----------------------	------------------

## Laserfiche Upgrades

General Capital Improve Fund

**Budget:** 78,835.00 **Actual:** 0.00

This project is utilized for license purchases, software support and upgrades, and consulting services associated with the City's records management software. Includes new DocuSign (Electronic signature software).

**Status:** 3/31/2018 Laserfiche Forms Public Portal add-on purchase was put on hold while staff seek a new Laserfiche VAR (Value Added Reseller). A request for proposals for Laserfiche VAR was released April 2nd with vendor selection expected by April 30th. Once approved, additional Laserfiche Licenses and Add-ons will be acquired through this project.

### Identified Resources:

City Project Manager	McCabe, Traves
Vendor	S Corporation Inc

## Legacy Ridge Capital Projects (FM)

Legacy Ridge Fund

**Budget:** 70,247.00 **Actual:** 12,663.26

This project is managed by the Facilities Maintenance Division (FM) for specific major capital needs at the Legacy Ridge Golf Course and includes roof repair, plumbing replacements, control system panel upgrades and major kitchen repair and replacements. Kitchen items include replacement of current waste pipe, floor replacement, new equipment, ceiling replacement and drain replacement.

**Status:** 3/31/2018 Metro Mechanical replaced make-up-air unit serving the kitchen cooking line. Reconfigured duct work to a more effective layout to temper the temperature in the kitchen. Project costs also include project management services provided by NV5.

### Identified Resources:

Contractor	S & L Floor Covering
Contractor	Metro Mechanical Services
Contractor	NV5, Inc.
City Project Manager	Grucelski, Brian A.

## Libraries Repair and Maintenance

Conservation Trust Fund

**Budget:** 160,981.00 **Actual:** 338.98

This project provides for an ongoing repair and maintenance program for the City-owned College Hill and Irving Street Libraries. Funds

address facility maintenance activities to upgrade and/or renovate existing facilities and equipment.

**Status:** 3/31/2018 The Library Maintenance project account was used to purchase replacement furniture and fixtures at both libraries, as well as security system equipment at Irving Street.

**Identified Resources:** City Project Manager Clanton, James Robert

## Library Master Plan Implementation

Conservation Trust Fund

**Budget: 100,000.00 Actual: 0.00**

The 2017-2021 master plan for the Westminster Public Library was adopted in September 2017. This project will implement actions informed by the master plan findings and assist with prioritization of these actions over the next five years.

**Status:** 3/31/2018 No expenses were made against this account. Staff expects to use this account for implementing Master Plan capital projects beginning in 2018.

**Identified Resources:** City Project Manager Clanton, James Robert

## Major Concrete Replacement Program

General Capital Improve Fund

**Budget: 226,579.00 Actual: 0.00**

This ongoing project funds the replacement of deteriorated curbs, gutters, sidewalks, curb ramps and crosspans throughout the City.

**Status:** 3/31/2018 City Council authorized a contract with Silva Construction, Inc. for the replacement of deteriorated curbs, gutters and sidewalks on 145 City streets in 2018. This project is slated to begin in April of 2018 and be completed by October 2018.

**Identified Resources:** Contractor City Project Manager Silva Construction Inc Cinkosky, Barbara Kay

## Median Rehabilitation (Minor Median Maintenance)

General Capital Improve Fund

**Budget:** 62,668.00 **Actual:** 0.00

This ongoing project rehabilitates and maintains medians throughout the City.

**Status:** 3/31/2018 No notable activity to report since the last status update.

### Identified Resources:

Contractor City Project Manager	CoCal Landscape Johnson, Christopher Earl
---------------------------------------	--

## Metzger Farm

General Capital Improve Fund

**Budget:** 100,000.00 **Actual:** 0.00

This ongoing project will provide funds to fully open the Metzger Farm farmstead to the public, interpret the site and equipment, and will activate the site through potential partnerships such as community gardens or Community Supported Agriculture. The site is funded by the Broomfield-Westminster Open Space Foundation.

**Status:** 3/31/2018 The Broomfield Westminster Foundation is currently working on the renovation project of the caretaker's house which had to be extended after finding unforeseen damage to the house. This project is expected to be complete later this year which will allow staff to have a caretaker on the property.

Phase II building stabilization for the caretaker house is approximately 75% complete and should be completed during the third quarter of 2018. Phase III, including the stabilization of outbuildings, should begin in the second half of 2018.

### Identified Resources:

City Project Manager	Larsen, Rodney M
-------------------------	------------------

## Misc Community Development Construction Projects

General Capital Improve Fund

**Budget:** 39,170.00 **Actual:** 6,246.94

This ongoing project will provide funding for the maintenance and repair of City-owned brick walls and wood fences, as well as minor construction and maintenance work within public rights-of-way and other public lands.



**Status:** 3/31/2018 Per City Council action on October 9, 2017, project funds were approved for use on the repair and rehabilitation to the architectural wall adjacent to the Ranch Subdivision on the south side of 120th Avenue. This phase of the work was completed in 1Q 2018. The remaining work to this wall will be performed in 2019 if additional funds are budgeted for this project.

**Identified Resources:** City Project Manager Loseman, David W

## Miscellaneous Stormwater Drainage Improvements

Storm Drainage

**Budget:** 1,803,113.00 **Actual:** 139,286.53

This project is intended to fund the design and construction of all types of drainage improvements on an ongoing basis.

**Status:** 3/31/2018 Construction to address drainage issues in the Brittany Oaks neighborhood is proceeding. Construction site inspection and compliance services are being provided under contract with Wright Water Engineers and have resulted in an increase of inspection coverage from 5% of construction sites to 100% as required by the city's stormwater permit with the state. A new public art and education initiative is kicking off in 2018 to create artwork around stormwater infrastructure at this year's Earth Day and Build a Better Block events. Public education is also a requirement of the state stormwater permit, so this initiative will support compliance as well.

**Identified Resources:** Engineering City Project Manager Wright Water Engineers Inc Williams, Sharon Israel

## Municipal Court Security and Building Upgrades

General Capital Improve Fund

**Budget:** 136,969.00 **Actual:** 2,040.28

This project will replace, upgrade and/or enhance the existing security systems at the Municipal Court and address facility needs.

**Status:** 3/31/2018 Furniture and security upgrades continue to occur. The vacant office (previously considered as an option to be used by the Public Defenders) has been remodeled and will serve as a conference room as well as a "Mother's Room" for city employees. Furniture will be purchased pending availability of funds. The furniture in the Presiding Judge's Chamber has been replaced. Headphones for those hard of hearing have been purchased for use in both courtrooms, which has enhanced and facilitated the delivery of services. Modifications will be made to the sound system in both courtrooms, including the replacement of microphones and repositioning of ceiling speakers, in order to provide for a better record of the Court's proceedings. Electric work has been done in both courtrooms in preparation for the use of video conferencing equipment, which will allow the Court to conduct video appearances with the Adams County and Jefferson County Jails.

*Identified Resources:*

City Project  
Manager

Kmitta, Patricia Kronemberger

## Municipal Service Center Gasoline Recovery Remedia

Water Fund

**Budget:** 10,000.00 **Actual:** 6,677.00

Starting in 1985, the City began remediation of gasoline that leaked into groundwater from tanks at the Municipal Service Center (MSC). Groundwater monitoring show the continued presence of gasoline in groundwater.

*Status:* 3/31/2018 From discussions with Colorado Division of Oil and Public Safety (OPS) in 2015, a subsurface investigation was conducted in spring 2016 and multiple remedial options were evaluated and presented to the City Manager's Office and then OPS. An exposure based cleanup goal strategy was presented to OPS with monitored natural attenuation. OPS requested additional studies to evaluate gasoline degradation rates to support this closure strategy. Additional ground water testing has been completed and an updated status report is being prepared for OPS. Abandonment or repair of various monitoring and testing wells is underway.

*Identified Resources:*

Contractor  
Consultant  
Engineering  
City Project  
Manager

Westwater Hydrology LLC  
Pinyon Environmental Inc  
Hydro Engineering, Inc.  
Erichson, Margaret T

## New Art Participation

General Capital Improve Fund

**Budget:** 74,214.00 **Actual:** 0.00

This project serves as a "holding account" for developer contributions toward public art.

*Status:* 3/31/2018 The artists of Guiding Light, the sculpture to be installed by North Metro Arts Alliance (NMAA), are nearly complete with manufacturing the piece. It is tentatively scheduled to be installed on May 21st and 22nd at the intersection of Westminster Station Drive and Grove Street.

*Identified Resources:*

City Project  
Manager

Neumann, Richard W

## New Bicycle Facilities

General Capital Improve Fund

**Budget:** 208,015.00 **Actual:** 0.00

This project is aimed at implementing bicycle facilities identified in the 2030 Bicycle Master Plan developed in 2010. The project includes striping and signing of bike lanes on certain streets that are going to be resurfaced. Funds will also be utilized for signage and marking for other roadways that provide connections to existing bicycle facilities.

**Status:** 3/31/2018 The 2030 Westminster Bicycle Master Plan identified 102 projects. Staff continues to work together to add bicycle facilities during resurfacing projects. In 2017, Staff added seven miles of bicycle facilities and improved crossing conditions in 20 locations. For 2018, the city is planning to add bike facilities to the following streets:

78th Avenue - Wolff Court to Sheridan Boulevard  
80th Avenue - Federal Boulevard to Lowell Boulevard  
107th Drive - Stuart Street to Sheridan Boulevard  
108th Avenue - Lamar Street to Harlan Street  
110th Court - Legacy Ridge Parkway to 111th Avenue  
114th Place - Gray Street to Depew Court  
118th Place - Chase Street to Bradburn Boulevard  
Chase Street - Depew Court to 118th Place  
Cotton Creek Drive - Vrain Street to Stuart Street  
Depew Court - 115th Avenue to Chase Street  
Gray Street - Trail access to 114th Place  
Harlan Street - 108th Avenue to 112th Avenue  
Lamar Street - South end to 108th Avenue  
Lowell Court - 104th Drive to Lowell Drive  
Lowell Drive - Legacy Ridge Parkway to 107th Drive  
Pecos Street - 112th Avenue to 120th Avenue  
Stuart Street - Tennyson Place to 112th Avenue  
Tennyson Street - 80th Avenue to Turnpike Drive  
Tennyson Street - Cotton Creek Drive to 107th Drive  
Turnpike Drive - Raleigh Street to North End  
Vrain Street - Tennyson Place to 112th Avenue  
Westminster Boulevard - 92nd Avenue to 104th Avenue  
Yates Street - City limits to 92nd Avenue

### Identified Resources:

Contractor	RoadSafe Traffic Systems, Corp
Contractor	Martin Marietta Materials, Inc
Contractor	A-1 Chipseal Co.
City Project Manager	Klein, Heath William

## New Development Participation

General Capital Improve Fund

**Budget:** 92,491.00 **Actual:** 4,888.05

This project funds the City's share of certain public improvements (e.g. the middle portion of arterial streets) installed by private developers.

**Status:** 3/31/2018 This is an ongoing project to pay for costs that the city is responsible for on development projects. Since the last update, activity in this project assisted with the Federal Parkway Extension.

**Identified Resources:** City Project Manager Loseman, David W

### On-Going Water Treatment Facilities R&R **New!**

Water Fund

**Budget: 640,000.00 Actual: 0.00**

The Semper Water Treatment Facility was originally constructed in 1969 and requires regular repairs and replacement of assets as part of its normal operational life. The Northwest Treatment Facility was originally constructed in 2001 and also requires regular repairs and replacement of assets as part of its normal operational life. This project includes funds to repair and/or replace assets including filter pipes, instrumentation, electrical wiring, and concrete for critical structures. These funds are also used to replace assets that fail unexpectedly.

**Status:** 3/31/2018 This project is being combined with the planned and budgeted project for replacement of chemical storage tanks at the Semper and Northwest Treatment Facilities. The project has been launched internally with design completion anticipated by end of 2018 or early 2019.

**Identified Resources:** City Project Manager Stahl, Mary Williams

### Ongoing City-Wide Lift Stations R&R

Wastewater Fund

**Budget: 362,509.00 Actual: 8,511.00**

The City's wastewater collection system includes several pump (or lift) stations that transfer and direct sewer flow to the City's wastewater treatment facilities. This ongoing project is for the repair and replacement of various items that have reached the end of their useful life or are in poor condition. Items include various pumps, valves, piping, electrical, and communications equipment.

**Status:** 3/31/2018 This is an ongoing project for repair and replacement needs at the wastewater lift stations. Since the last status report, this project funded the purchase of a spare pump for the 95th & Federal Lift Station. No anticipated repairs are identified at this time.

**Identified Resources:** City Project Manager Rethamel, Ceila M C

## Park Operations Facilities Repair and Maintenance

General Capital Improve Fund

**Budget:** 749.00 **Actual:** 0.00

This project provides ongoing repair and maintenance program for Park Operations Facilities. Funds address facility maintenance activities that will upgrade and/or renovate existing facilities and equipment. Facilities supported through this project include the Greenhouse, the Open Space and Forestry Operations facility at the Braugh Property, the Park Operations Center, and the Lift Station and Pumphouse at City Park.

*Status:* 3/31/2018 No notable activity to report, and no additional funding received in 2018.

*Identified Resources:* City Project Manager Ramsey, Blake A

## Park-It Account for Wastewater R&R

Wastewater Fund

**Budget:** 1,436,037.00 **Actual:** 0.00

This project account was created at the end of 2016. The intent of this account is to collect a portion of savings from other projects upon close-out, until authorization is granted to reallocate the funds. While a majority of project savings transfer to the Capital Project Reserve upon project close-out, having available funding in this account for reallocation allows more flexibility to respond to unanticipated project needs where time is of the essence (e.g. emergencies, warranty work needs that occur after a project is closed). Staff will monitor the balances of these accounts.

*Status:* 3/31/2018 No activity to report for this reporting period.

*Identified Resources:* City Project Manager Gray, Christine

## Park-It Account for Water R&R

Water Fund

**Budget:** 2,284,045.00 **Actual:** 0.00

This project account was created at the end of 2016. The intent of this account is to collect a portion of savings from other projects upon close-out, until authorization is approved to reallocate the funds. While a majority of project savings transfer to the Capital Project Reserve upon project close-out, having available funding in this account for reallocation allows more flexibility to respond to

unanticipated project needs where time is of the essence (e.g. emergencies, warranty work needs that occur after a project is closed). Staff will monitor the balances of these accounts.

**Status:** 3/31/2018 City Council authorized the re-allocation of \$49,749 from this project to Semper WTF Replace Siting Study & Capacity Confirm Project (WATER 2025) on January 8, 2018.

City Council also authorized the re-allocation of \$1,000,000 from this project to the Asset Management System project on February 12, 2018.

**Identified Resources:** City Project Manager Grooters, Stephen Joseph

## Poured In Place Rubber (PIP) Playground Surfacing

General Capital Improve Fund

**Budget:** 69,356.00 **Actual:** 0.00

This account is used to provide maintenance to the 12 Poured In Place playgrounds we have in the City.

**Status:** 3/31/2018 A contract has been approved and PIP replacement will begin at Nottingham Park in Q2 2018.

**Identified Resources:** Contractor City Project Manager Tatonka Contractors Ltd. Johnson, Lance J

## Public Art Maintenance and Historic Preservation

General Capital Improve Fund

**Budget:** 0.00 **Actual:** 0.00

This project will provide for an ongoing preservation, repair, and maintenance program for art and historic sites owned by the City. Funds will address art preservation and repairs, along and historic site facility maintenance activities that will upgrade and/or renovate existing facilities and equipment. This project would support over 100 individual works of art contributed to the City through development activities, along with historic sites including the Semper Farm/Allison Property, Bowles House, Savory and Shoenberg Farms.

**Status:** 3/31/2018 No activity to report since the last status update, and no additional funding was provided to this project in 2018.

**Identified Resources:** City Project Manager Neumann, Richard W

## Public Safety Center - Building Infrastructure

General Capital Improve Fund

**Budget: 86,052.00 Actual: 8,861.00**

This project provides for the repair and replacement of integral components and fixtures at the Public Safety Center. Examples include uninterruptible power supply (UPS) chloride batteries and capacitors that address power failures, security systems, aesthetics, furniture and other equipment.

**Status:** 3/31/2018 Since the last status update, project funds were used to purchase additional locker's for police officers, and for an upgrade to the Public Safety Center security system.

**Identified Resources:**

Contractor	Pear Workplace Solutions
Contractor	Haworth Inc
City Project	Haubert, Norman W
Manager	

## Public Safety Center Carpet Replacement

General Capital Improve Fund

**Budget: 86,832.00 Actual: 2,675.00**

This project will commence carpet replacement throughout the Public Safety Center. This project is considered ongoing as only certain sections of carpet are replaced at the facility each year on a rotating basis, rather than replacing all carpet within the facility at one time.

**Status:** 3/31/2018 Facilities Maintenance Division (FM) Staff Replaced carpet in 911 dispatch in conjunction with the furniture replacement. FM Staff will continue to prioritize carpet replacement as needed throughout the facility.

**Identified Resources:**

City Project	Grucelski, Brian A.
Manager	

## Public Safety Facilities Major Maintenance (FM)

General Capital Improve Fund

**Budget: 294,076.00 Actual: 1,217.00**

This project is managed by the Facilities Maintenance Division (FM) and provides funds for major maintenance projects for the Public Safety Center and fire stations. Types of projects include both interior and exterior replacements and improvements, along with major mechanical (HVAC), plumbing and electrical work.

**Status:** 3/31/2018 Circuitry added for utilization by the new armored rescue vehicle.

**Identified Resources:** City Project Manager Grucelski, Brian A.

## Public Safety Facility Energy Projects (FM)

General Capital Improve Fund

**Budget:** 105,168.00 **Actual:** 0.00

This project is managed by the Facilities Maintenance Division (FM) and is intended to implment various energy projects identified in the Ameresco Energy Audit completed in 2013. Other projects have been identified by Staff as necessary upgrades, but are expected to reduce current operating costs as well through maintenance savings.

**Status:** 3/31/2018 No notable activity to report. The retro-commissioning project for Public Safety Center has been postponed until late 2018 due to other higher priority projects and limited staffing capacity.

**Identified Resources:** City Project Manager Ochtera, Thomas Christopher

## Pump Station Improvements

Water Fund

**Budget:** 770,133.00 **Actual:** 83,908.70

This ongoing project allows for the general replacement of pump station mechanical, electrical and process equipment on an as-needed or on-condition basis.

**Status:** 3/31/2018 - Semper Water Treatment Facility (SWTF), High Service Pumps (HSPs): Three, 600 HP, HSP assemblies have been completely rebuilt and installed; one more to be rebuilt. Two control valves have been rebuilt; two more control valves to be rebuilt.  
- SWTF Purchased 7 Raw and Settled water turbidimeters (all installation labor performed in-house)

**Identified Resources:** Contractor Arvada Pump Co  
Contractor Hach Company  
City Project Manager Scribner, Thomas M



## Railroad Crossing Surface Replacement Program

General Capital Improve Fund

**Budget: 63,652.00 Actual: -36,949.00**

This program will replace railroad crossing surfaces at several crossing locations throughout the City with concrete crossing pad materials. These crossings are rated poor to very poor. The program is proposed to be funded over several years.

**Status:** 3/31/2018 Staff requested cost sharing estimates and contract from Burlington Northern Santa Fe (BNSF) Railway Company for the W.80th Avenue crossing. The contract is pending final review by BNSF. Given the fact the contract has not been finalized and because of utility construction projects currently underway on W. 80th Avenue as well as the designated detour route (W. 76th Ave.), staff believes the resulting impacts on traffic and business in the area would be too great to pursue the crossing replacement project in 2018 as adding another project would contribute to construction fatigue in the area. Efforts to obtain a contract from BNSF for the W. 80th Ave. crossing replacement will continue with construction planned for 2019. Staff has asked BNSF to move forward instead with the Wadsworth Boulevard crossing replacement in 2018. The Wadsworth Blvd. crossing surface is also in poor condition. An estimate and contract has been received from BNSF and is currently under review by the City Attorneys Office. The estimate is approximately \$43,800 for the City's portion of the railroad crossing surface replacement.

The actual expenditures for this project reflected above show a negative value as an invoice was received in 2018, accrued back to 2017 and included as part of year-end expense and capitalization processes for CIP accounts (generally reducing expenditures for the fiscal year and the corresponding budget); however, while an encumbrance existed as of the date of this report, the actual payment towards this invoice was not processed. As mentioned in Attachment A, the CIP Project Status Report Guide, only the budget and actuals for ongoing projects within the CIP Status Report are affected by year-end accounting entries.

### Identified Resources:

Contractor	BNSF Railway Company
City Project Manager	Cantu, David

## Real Estate/Economic Development Strategic Fund

General Capital Improve Fund

**Budget: 500,000.00 Actual: 0.00**

In the furtherance of the City's economic development goals and to help realize strategic real estate opportunities, a strategic fund is approved that could be used to assist economic development investments by third parties and/or make strategic real estate investments to drive economic development. The fund will be structured and administered around best practices in the industry. Some of the considerations in real estate investments or award of economic development assistance funds include the value to City initiatives or projects of strategic real estate acquisitions, the number of jobs created/retained, or net new revenue created or revenue retained. Real estate acquisitions or economic development assistance amounts are pursuant to existing City practices and policies.

**Status:** 3/31/2018 Staff anticipates utilizing the available \$500,000 for acquisition of a critical parcel in the area near Westminster Station to complete infrastructure and parcel assembly for additional development. Project funds expected to be replenished from proceeds of future land sales.

*Identified Resources:*

City Project  
Manager

Hall Jr, John Lincoln

### Reclaimed Facility R&R

Water Fund

**Budget: 85,679.00 Actual: 0.00**

This ongoing project is for the maintenance and upkeep of the Reclaimed Water Treatment Facility (RWTF). Types of individual projects will include painting, mechanical equipment and pump replacement, electrical equipment maintenance and replacement, general building maintenance, and roofing replacement and repairs.

*Status:* 3/31/2018 No notable activity to report since last status update.

*Identified Resources:*

Contractor  
City Project  
Manager

Glacier Construction Co., Inc.  
Woodard, Timothy T

### Reclaimed Water Distribution System R&R

Water Fund

**Budget: 290,873.00 Actual: 0.00**

This project is for the design of improvements to the reclaimed water distribution system. These improvements will upgrade the distribution system to meet current and future demands. This project will also provide new customers with reclaimed water service and improved service to existing customers.

*Status:* 3/31/2018 Assessment of needs are underway to repair a leak are in process but costs are not available at this time.

*Identified Resources:*

City Project  
Manager

Borgers, Sarah Elizabeth

### Reclaimed Water Treatment Facility Major R&R **New!**

Water Fund

**Budget: 160,000.00 Actual: 0.00**

The City's Reclaimed Water Treatment Facility was constructed in 1999 and requires regular repairs and replacement of assets as part of its normal operational life. This project will replace the outdated single-wall chemical feed piping with new, double-wall piping meeting current standards. The new piping will safely contain chemicals in the event of a leak thereby providing a safer work environment for operations and maintenance workers.

**Status:** 3/31/2018 This project was launched internally in March. The work will be combined with the project to replace chemical tank at the water treatment facilities. Construction is anticipated late 2018 or early 2019.

**Identified Resources:** City Project Manager Stahl, Mary Williams

## Recreation Facilities Major Maintenance - Energy

Conservation Trust Fund

**Budget:** 189,874.00 **Actual:** 0.00

This project is for various energy projects identified in the Ameresco Energy Audit completed in 2013. Other projects have been identified by Staff as necessary upgrades, but are expected to reduce current operating costs as well through maintenance savings.

**Status:** 3/31/2018 No notable activity to report since the last status update.

**Identified Resources:** Contractor City Project Manager Kelly Electrical Services Inc Ochtera, Thomas Christopher

## Sidewalk Connections

General Capital Improve Fund

**Budget:** 93,953.00 **Actual:** 0.00

This project provides funding for the design and construction of "missing links" of sidewalks at various locations where private development is not anticipated in the foreseeable future.

**Status:** 3/31/2018 Staff has identified sidewalk improvements and locations for connections between sidewalks and bus stops. These connections will be bid in 2018. In addition, Staff has pursued a grant through the Regional Transportation District's (RTD) Strategic Budget Plan Local Government Grant Program, which requires a local match to make improvements to bus stop locations. The local match would be \$10,000 to receive RTD's grant of \$50,000.

*Identified Resources:*

City Project  
Manager

Loseman, David W

### Small Business Assistance Program (Capital Grants)

General Capital Improve Fund

**Budget: 56,141.00 Actual: 168.50**

This project provides financial assistance to encourage the growth of existing businesses in Westminster with 50 or fewer employees. The program is designed to pay for one-time project related costs. Qualifying projects include tangible asset costs, office furnishings, specialized equipment, software purchases, IT equipment, capital improvements and machinery.

*Status:* 3/31/2018 The Small Business Capital Grant Program closed out 2017 with \$44,029 being awarded to local businesses out of the \$50,000 allocated for the calendar year (budget and actuals reflected in this report may not reflect these figures due to year end accounting expense and capitalization entries). With the new guidelines and procedures in place for the program, staff is still receiving applications for 2018 and will continue to accept them through July 1. As of March 31, three applications have been received and are in review.

*Identified Resources:*

City Project  
Manager

Troller, Stephanie Maree

### South Westminster Revitalization

General Capital Improve Fund

**Budget: 99,977.00 Actual: 385.95**

These project funds are to be used in conjunction with planning, appraisals, and capital funding of redevelopment within the south Westminster area.

*Status:* 3/31/2018 Project funds will be used to facilitate special events to spur private investment for the area and create better collaboration with residents. Future use of funds will be used to help stimulate revitalization of the area to include tactical urbanism efforts, utilities, watering and general maintenance. Future utility costs will decline as some of the facilities on City-owned properties will be demolished. Additional funds were used to board up 7225 Bradburn Blvd. and for a Tree Watering Service for new newly planted trees along the Bradburn Blvd. Street Project.

*Identified Resources:*

City Project  
Manager

Troller, Stephanie Maree

## Standley Lake Regional Park Improvements

General Capital Improve Fund

**Budget:** 149,115.00 **Actual:** 2,229.46

This project will fund improvements that upgrade, update, or renovate existing facilities at the Standley Lake Regional Park.

**Status:** 3/31/2018 No activity to report since the last status update, other than the purchase of landscaping materials.

**Identified Resources:** City Project Manager Larsen, Rodney M

## Traffic Signal System Improvements

General Capital Improve Fund

**Budget:** 804,252.00 **Actual:** 21,756.65

This project provides funding for the design and installation of traffic signals at selected intersections and the installation of major traffic signal infrastructure improvements.

**Status:** 3/31/2018 The City received bids for the 2018 Traffic Signal Pole replacement project the week of March 26 and it is anticipated that the 25 poles will be installed in fall of 2018.

**Identified Resources:** Contractor City Project Manager W.L. Contractors Inc. Normandin, Michael E

## Tree Mitigation

General Capital Improve Fund

**Budget:** 53,382.00 **Actual:** 0.00

This project serves as a "holding account" for developer contributions toward landscaping requirements. These funds will be utilized throughout the City towards forestry projects, including tree replacement and new plantings as needed.

**Status:** 3/31/2018 Approximately \$2,500 in purchase orders were issued during 1st quarter 2018 on tree planting within the City.

*Identified Resources:*

City Project  
Manager

Larsen, Rodney M

### Underground Utility Lines

General Capital Improve Fund

**Budget: 41,395.00 Actual: 0.00**

This project houses funds that are collected from private developers as "cash-in-lieu" payments for the underground relocation of overhead utilities adjacent to their sites. Xcel Energy will not perform these relocations for short lengths of lines. In such cases, funds are collected from the developers for future, longer projects.

*Status:* 3/31/2018 These funds are used in conjunction with XCEL 1% projects. The 1% funds do not pay for service line undergrounding so these funds are used for this portion of the undergrounding projects. Future projects could include undergrounding around the Observatory Heights Subdivision.

*Identified Resources:*

Contractor  
City Project  
Manager

Xcel Energy  
Loseman, David W

### Utility Facilities Parking Lot Maintenance Prog

Water Fund

**Budget: 30,000.00 Actual: 0.00**

This ongoing project funds contractual cracksealing, resurfacing, sealcoating and concrete replacement at seven utilities-related municipal sites. Rotation for asphalt pavement requires cracksealing once every three years and sealcoating once every six years.

*Status:* 3/31/2018 City Council Authorized a contract with Silva Construction, Inc. for the replacement of deteriorated curb, gutters and sidewalks in 4 City Utility Facilities parking lots. A contract amendment with PLM Asphalt and Concrete was entered into for the seal coating of 4 Utility facilities. This project is slated to begin in June of 2018 and be completed by October 2018.

*Identified Resources:*

Contractor  
Contractor  
City Project  
Manager

PLM Asphalt & Concrete  
Silva Construction Inc  
Cinkosky, Barbara Kay

## WURP City Participation

WEDA Fund

**Budget: 643,204.00 Actual: 128,442.01**

The Westminster Center Urban Reinvestment Project (WURP) is a WEDA project that includes operation and overall coordination of the development of the Westminster Center Urban Reinvestment Project. This project pays for consulting and professional services in connection to the development process. Additionally, this project funds operations and maintenance activities (e.g. security, maintaining site cleanliness) on an interim basis until a more permanent operations and maintenance budget is established as activities advance.

**Status:** 3/31/2018 This account provides funding for Downtown Westminster consultants including Murray Dahl Kuechenmeister & Renaud LLP and Daniel M Minzer LLC who provided a significant amount of legal work to close two projects (Ascent Westminster on 12-5-17 and Eaton Street on 12-28-17). The Laramie Company and John M Mullins both worked to assist with attracting and negotiating vision aligned developers to the Downtown site and developed cost modeling for economic development agreements and lease terms. Additionally, service contracts for interim operation and maintenance which includes security, trash pick-up and snow removal and utility fees were also paid out of this account to cover lighting and water usage on the site.

### Identified Resources:

Consultant	Murray Dahl Kuechenmeister & R
Consultant	John M Mullins & Associates In
Consultant	Laramie Company
City Project	Nurmela, Sarah Rose
Manager	
City Project	Burke, John D
Manager	

## Walnut Creek Capital Projects (FM)

Walnut Creek Golf Preserve

**Budget: 80,000.00 Actual: 0.00**

This project is managed by the Facilities Maintenance Division for major capital repair & replacement costs that arise at the Walnut Creek Golf Preserve.

**Status:** 3/31/2018 No activity to report since the last status update.

### Identified Resources:

City Project	Ochtera, Thomas Christopher
Manager	

## Wastewater Ops Collection R&R

Wastewater Fund

**Budget:** 152,163.00 **Actual:** 0.00

The City maintains approximately 400 miles of sanitary sewer piping, 11,000 manholes and 6 lift stations. A portion of this account will fund work at lift stations and other work to the collections system, while the remainder is intended for emergency repairs that arise. This project includes funds to repair and/or replace assets including filter pipes, instrumentation, electrical wiring, and concrete for critical structures. These funds are also used to replace assets that fail unexpectedly.

**Status:** 3/31/2018 No notable activity to report since the last status update, and no anticipated repairs are identified at this time.

**Identified Resources:** City Project Manager Rethamel, Ceila M C

## Wastewater Quality Lab R&R

Wastewater Fund

**Budget:** 166,895.00 **Actual:** 0.00

As part of normal operations for the wastewater treatment facilities, the City is responsible to monitor compliance with all local, state and federal regulations. A key component of that work involves the collection of many water quality samples and subsequent testing and analysis of those samples in a City-owned laboratory. The purpose of this project is to replace laboratory testing equipment that has reached the end of its useful life.

**Status:** 3/31/2018 There have been no equipment failures this update period, and therefore no expenditures were required for this project.

**Identified Resources:** City Project Manager Borgers, Sarah Elizabeth

## Water Pressure Zone Improvements

Water Fund

**Budget:** 182,675.00 **Actual:** 0.00

This project consists of multi-year efforts including ongoing hydraulic modeling of the potable water distribution system and the repair/replacement of pressure reducing valves throughout the system.



**Status:** 3/31/2018 Ongoing engineering and hydraulic modeling has been performed throughout this year as needed to support the utility. Specific modeling tasks were performed to support the Master Meter R&R project, Sheridan Water Mains Replacement Project, and the Promenade project. These analyses helped the City determine appropriate operational and seasonal constraints.

**Identified Resources:** City Project Manager Grooters, Stephen Joseph

### Water Quality Lab R&R

Water Fund

**Budget: 409,818.00 Actual: 0.00**

The Water Quality Lab is responsible for monitoring source waters of Standley Lake, Standley Lake itself as well as treated water at the water treatment plants and throughout the distribution system. A variety of technical equipment is required in order to complete this work. This account allows for repair and/or replacement of equipment as needed.

**Status:** 3/31/2018 A larger, safer boat is on order and will be paid for out of this account. The boat should be received in late April/early May, and will be funded out of this account. This boat will allow for safer work conditions on the lake and will also allow for larger equipment/more people to be on the boat for specific projects.

**Identified Resources:** City Project Manager Borgers, Sarah Elizabeth

### Water Resources R&R

Water Fund

**Budget: 409,712.00 Actual: 0.00**

The City owns (in part or in whole) a variety of large capital assets including reservoirs, conveyance ditches, diversion structure, water rights, and other associated facilities. These assets ultimately provide water for treatment and consumption by customers. These funds are available for maintenance of these raw water facilities on an as-needed basis.

**Status:** 3/31/2018 Work expected to be completed this year will be completed by the Farmer's Reservoir and Irrigation Company (FRICO) with Westminster reimbursing them for Westminster's proportionate share of that project.

Installation of deep well anodes at the valve shaft is scheduled this year for \$40,000 with approximately \$15,000 being Westminster's share.

Remaining spillway repair work is expected to begin in 2019 if water levels are appropriate to do so and the cost will be approximately of \$150,000 for Westminster's proportionate share.

*Identified Resources:*

City Project  
Manager  
Partner Agency

Borgers, Sarah Elizabeth  
Farmers Reservoir & Irrigation

**Water Treatment Chlorine Storage Tanks R&R New!**

Water Fund

**Budget: 400,000.00 Actual: 0.00**

The Semper Water Treatment Facility was originally constructed in 1969 and requires regular repairs and replacement of assets as part of its normal operational life. This project includes routine and planned rehabilitation of the chemical tanks used to store chlorine. Repairs will be made to six sodium hypochlorite storage tanks including four at the Semper Water Treatment Facility and two at the Northwest Treatment Facility. New chlorine analyzers are also included in the project.

*Status:* 3/31/2018 This project was launched internally in March 2018. Staff anticipate presenting construction contracts to City Council late 2018 or early 2019.

*Identified Resources:*

City Project  
Manager

Stahl, Mary Williams